

HAMILTON COUNTY AIRPORT AUTHORITY
MAY 3, 2007

The Hamilton County Airport Authority met on Thursday, May 3, 2007 in Conference Room 1A in the Hamilton County Government and Judicial Center, One Hamilton County Square, Noblesville, Indiana. President Silvey called the meeting to order at 6:36 p.m. Secretary Rauch called Roll Call and declared a quorum present of Tom Kapostasy, Don Silvey, Ted Moran, Tim Tolson and Marc Applegate. Allyn Beaver was absent.

Approval of Minutes

Tolson motioned to approve the April 12, 2007 minutes. Kapostasy seconded. Motion carried unanimously.

President's Report

Silvey stated he and Dan Montgomery met with the Superintendent of the Zionsville Schools to open communication. They have requested they meet quarterly in order to avoid mis-communication and rumors. Silvey has asked the school system for a copy of their sound study report.

Committee Reports

Finance, Planning and Administration

Silvey stated the county budget is to be submitted by June 29th with the budget hearing scheduled for August 20th. Silvey requested a work session before the June meeting to review the budget.

Indianapolis Executive Airport Report

Security Cameras

Andrea Montgomery stated the security cameras are up and running and can only be viewed at the airport and the manager's residence.

Brochures

Brochures have been re-printed for \$.56 each and 1,000 have been ordered. Willow Marketing will take the brochures to the Indianapolis Speedway racing has been identified as one of our basic marketing strategies.

Chamber of Commerce Meetings

A. Montgomery asked if anyone needed any brochures or pencils for the Chamber meetings? Moran needs pencils and brochures. The Palomino Ballroom and Montgomery Aviation are co-hosting the Business After Hours Meeting for the Boone County Chamber of Commerce on June 21, 2007. They are inviting all of the surrounding Chambers to attend this meeting.

Birthday Party

A. Montgomery thanked the Board for the \$2,300 for initial expenses for the 50th Birthday Party. \$2,200 have been spent to date. 1,000 people are expected to attend.

AAI Quarterly Meeting

Carl Winkler, Ted Moran, Dan and Andrea Montgomery attended the AAI quarterly meeting at the Putnam County Airport. Their economic development group has created an area around the airport for development and to increase their tax base.

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Community and Public Relations

A. Montgomery has given the Community and Public Relations Committee two(2) recommendations for the existing marketing grant money. She is following the Tailored Tactics Marketing Plan and the Hamilton County Visitors and Convention Bureau grant requirements.

Water Sample

Dan Montgomery stated the water sample has come back, the results were good and he has passed the report onto Woolpert.

Localizer

D. Montgomery asked if money has been found for the localizer? Silvey stated no. Mike Howard stated the Auditor has received authorization from the State to advertise for additional appropriations. Howard asked if Silvey should prepare additional appropriation requests for the board's review at their June meeting. Silvey stated with concurrence with the Board he will contact Brad (Beaver) to take something to the County Council's July meeting. Howard stated he thinks that is backwards, this Board needs to list their priorities and tell Brad this is what they need. Kapostasy stated we need to make sure what we request is the highest priority and that it is going to cover expenses for a while. Silvey stated we need an answer from the FAA on the emergency funding. Howard stated from the time you advertise for the additional, it is appropriated and you sign a contract, if FAA funding comes in then that money stays in that line item and you can justify its expenditure for something else. Howard stated the localizer, master plan and seal coating seem to be the top three priorities. D. Montgomery stated ASMI will be coming in to pull the Glideslope over, if he could do it at the same time as the localizer there would only be one flight check and the system will only be done once. Chris Snyder stated that will not happen until September or October. The approach plat has to be written by the FAA. Funding gets released from the FAA in August or September. Howard stated a contract for the localizer can not be signed until there is an appropriation. August are budget hearings, additional will not be heard. We need a plan in June with the additional request at the July Council meeting. Ted Moran asked how much is the Glideslope removal? Snyder stated approximately \$250,000. Moran asked if there is anything we can do to prepare for the runway extension when we have to move it again? Snyder stated you will have to move it again and more clearing will need to be done. The FAA will only pay for what you have in place or have under design. We are trying to explain to the FAA that there could be some complex issues with the installation of the Glideslope and that it could complicate the localizer. If it complicates the localizer then we should just do it and the FAA should pay for it. They would put it in the current construction package but it would mean extending the grant again.

Woolpert Engineering Report

AIP-12, Grading, RSA Improvements and Parallel Taxiway Design

Snyder stated Gradex has placed the rest of the stone. The trees have been taken down. We are trying to close out AIP-12. Snyder recommended approval of the remaining retainage to Gradex once funds are available. Kapostasy motioned to approve. Tolson seconded. Motion carried unanimously.

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AIP-13, Parallel Taxiway Construction

Snyder stated work has re-started on the Parallel Taxiway Construction. Poindexter and Shelly & Sands have been on site. Wage Rates and Certificates of Insurance have been given to Rauch. Woolpert has sent a letter to Poindexter outlining outstanding items. Howard asked how much is left? Snyder stated we are about half way through the project. Howard stated we need to get the FAA reimbursements in. Silvey asked Snyder to prepare a spreadsheet on the status of the project. Snyder stated the Board is not obligated to pay any of the expenses until the reimbursements are received from the FAA. The contractors are aware that payment comes from the FAA.

Kapostasy asked what is the estimated completion date? Snyder stated they would like to open the taxiway before the birthday party on June 16th. Silvey asked if the taxiway would be available for race weekend? Snyder stated the paving is scheduled to be complete, weather permitting, about that time. We could do a temporary center line marking and allow it to be used during the day until reflectors are installed. Moran asked Montgomery's what their plans on for the transportation to the track? D. Montgomery stated rental cars and Carte Blanche but they have to contact Montgomery Aviation beforehand to make the reservations.

New Business

Board Apparel

Moran suggested the Board order apparel to identify themselves during the birthday party. A. Montgomery stated airport employees and volunteers will be in neon green T-shirts so they are immediately identifiable to the public.

Corporate Hanger Development

Kapostasy stated in our current construction zone for corporate hangars or T-hangars the next row of T-hangars in the plan can only be accessed from the one side that is currently constructed so it does not appear to be economically feasible to add another set of T-hangars. Kapostasy asked if we could reverse the plan placement of T-hangars and corporate hangars to be the opposite so corporate hangars could access that side so we could be continuous in development. If Dan (Montgomery) could find six (6) people to build corporate hangars, pre-pay their lease in the range of \$100,000 each to get enough money to pay for the next section of asphalt taxiway to allow us to continue with the T-hangars. Kapostasy would like an estimate of what the asphalt would be for the next section so we can ask the corporate people to pre-pay to keep us moving and then look at what the sewer system would have to be. Kapostasy stated he is concerned we are stuck in our development of the hangar side. Snyder clarified that he would like to see a small reverse plan of flopping the T-hangars for the corporate hangars putting in a small corporate parking apron at each building, identifying a description of land for them and their easement and include any additional pavement necessary for movements for those hangars, include any utilities and cost estimate? Kapostasy stated yes. Silvey asked D. Montgomery if anybody that has talked about corporate hangars still interested? Montgomery stated yes.

Secretary's Report

Additional Appropriation

Kim Rauch stated the deadline to submit an additional appropriation request for the July County Council meeting is June 22nd.

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AIP-13 Grant Agreement Amendment

Rauch requested approval of the amendment to the INDOT Grant Agreement for AIP-13. Kapostasy motioned to approve the State amendment and agreement. Moran seconded. Motion carried unanimously.

AIP-14

Rauch asked the Board to review the letters from INDOT stating we are eligible for State funding for AIP-14 to update the Airport Master Plan, Phases 1, 2 and 3 and acquire Parcel D of the existing airport.

AIP-13 Outstanding Invoices

Rauch stated after discussion with Howard all outstanding invoices for the parallel taxiway project will be paid. After payment of the invoices their will be approximately a \$30,000 cash balance in Fund #289.

State Board of Accounts Audit

The State Board of Accounts held their exit audit with the county auditor for the 2006 airport's finances and there were no comments.

Next Meeting – June 7, 2007 with a pre-meeting to discuss the 2008 budget and additional appropriation request.

Silvey adjourned the meeting.

Present

Don Silvey, President
Tom Kapostasy, Vice President
Tim Tolson, Board Member
Ted Moran, Board Member
Marc Applegate, Board Member
Mike Howard, Attorney
Chris Snyder, Woolpert
Kim Rauch, Secretary
Andrea Montgomery, Montgomery Aviation
Dan Montgomery, Montgomery Aviation
Parvin and Susan Gillim, Noblesville, IN
Warren White, Willow Marketing
Ramon VanSickle, Zionsville, IN
Evan Yoder, Russiaville, IN

APPROVED

Don Silvey, President

Date: _____

ATTEST

Kim Rauch, Secretary

Date: _____